

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

FACILITIES COMMITTEE MEETING April 1, 2013 3:30 p.m.

Present: John Quast, Jeff Grunwald, Mike Moore, Randy Liechty and Melissa Thompson along with two representatives from Mared Mechanical Contractors, Inc.

Excused: Jim Douglas

The Facilities Committee Meeting convened at 3:38 p.m.

DISCUSSION

HVAC Bid Proposal – The committee met with the low bidder (Mared Mechanical Contractors) about the HVAC project to discuss the scope of the work, timeline, and ensure all parties are in agreement as to the specifications for the project. The Facilities Committee will be recommending the approval of the project in an amount not to exceed \$300,000 at the April Board meeting as a result of this discussion.

Fire Alarm Proposals Update – The committee reviewed the proposals for updates and upgrades to our existing Fire Alarm panel and system so that the Fire Alarm can be monitored and more effectively function as a mass notification system. Another quote will be solicited prior to a formal recommendation from the committee.

Other Business – None brought forward.

ADJOURNMENT

The Facilities Committee meeting was adjourned at 4:44 p.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk